Binder Setup – Mrs. Harper

Divide Binder first by units then by topic under each unit to include warmups, notes, classwork, handouts and assessments.

Example:

* Unit 1
  + Warmups
  + Notes
  + Classwork
  + Handouts
  + Assessments
* Unit 2
  + Warmups
  + Notes
  + Classwork
  + Handouts
  + Assessments

***Continue to do this for each new unit in your binder.***